

## Privacy Note for Applicants

### 1. Responsible Party for Data Processing

Narravero GmbH  
Am Mittelhafen 10  
48155 Münster  
+49 (0) 251 - 928 737 00  
people@narravero.com

### 2. Purposes and Legal Basis of Processing

We process the personal data you provide as part of your application exclusively for the purpose of assessing your suitability for the advertised position and for conducting the recruitment process.

The legal basis for this is Art. 6 para. 1 lit. b GDPR (processing for the performance of pre-contractual measures), and if special categories of personal data (e.g., health data) are involved, Art. 9 para. 2 lit. b GDPR.

### 3. Data Processed

As part of the application process, we process the following data, among others:  
Your contact details (name, address, phone number, email address)  
Your application documents (cover letter, resume, certificates, qualifications)  
Other information you provide to us as part of your application

### 4. Data Sharing

Your application data is processed solely by the persons involved in the recruitment process within our company. No data is shared with third parties unless there is a legal obligation or you have explicitly consented to it.

### 5. Data Retention Period

In principle, your personal data is only processed and stored by us for as long as necessary to fulfill the purpose for which it was collected or as long as we are legally obligated to retain it.  
In addition, we may retain your personal data for a longer period if you have consented to this (e.g., for a talent pool), as long as the consent is not withdrawn, or if required to fulfill a legal (retention) obligation (e.g., accounting or tax laws) or as ordered by a regulatory authority or in the context of proceedings.

## 6. Your Rights as an Applicant

You have the following rights under the GDPR:

- Right to access your stored data (Art. 15 GDPR)
- Right to correct inaccurate or incomplete data (Art. 16 GDPR)
- Right to deletion of your data (Art. 17 GDPR)
- Right to restrict processing (Art. 18 GDPR)
- Right to object to processing (Art. 21 GDPR)
- Right to data portability, if applicable (Art. 20 GDPR)

You can exercise your rights at any time by contacting us at [people@narravero.com](mailto:people@narravero.com).

## 7. Withdrawal of Consent

If you have given us consent to store your application data for a longer period (e.g., for a talent pool), you can withdraw this consent at any time via email at [people@narravero.com](mailto:people@narravero.com).

## 8. Contacting the Supervisory Authority

If you believe that the processing of your personal data is not lawful, you have the right to file a complaint with a data protection supervisory authority. In Germany, this is the relevant state data protection authority of your place of residence or our company's headquarters.